



**City of Banks Bicycle and Pedestrian Plan (BPP)
Stakeholder Advisory Committee (SAC) Meeting #1
March 5, 2014 / 3:00 – 5:00 pm
City Council Chambers, 13690 NW Main Street
Banks, OR 97106**

MEETING SUMMARY

Red text indicates notes from meeting.

3:00 – 3:10	Welcome and Introductions <ul style="list-style-type: none">• Agenda review/meeting purpose and outcomes• Update on parking management project	Kelly Laustsen, Consultant Project Manager
	See attached sign-in sheet	
3:10 – 3:45	Review existing documents and data <ul style="list-style-type: none">• Existing plans and policies• Existing facilities and conditions <p><i>Documents: TM #2 – Baseline Information</i> <i>TM #3 – Inventory and Evaluation</i></p> <ul style="list-style-type: none">• Discussion about seasonality of bicycle/pedestrian counts and limitations with data collected for TM #3.<ul style="list-style-type: none">○ SAC suggested adding seasonality discussion to memo as important caveat when viewing data.○ SAC raised concerns with potentially not providing the reader with context of the seasonality of counts, latent demand.○ It was mentioned that Oregon State Parks collects counts on Banks-Vernonia Trail that can be added to the memo.• An Error in Exhibit 5 (Vehicle volumes on NW Main Street) was identified and will be corrected in final memo.	Kelly Laustsen and Marc Butorac, Consultant Project Principal
3:45 – 4:35	Identification of gaps and deficiencies <ul style="list-style-type: none">• Already catalogued: issues from walking tour, TM #2, TM #3• Others from SAC?• Interactive map <ul style="list-style-type: none">• Interactive map available on www.banksbpp.com<ul style="list-style-type: none">○ SAC members and public invited to visit map and add comments.• Comments from SAC meeting will be added to online map.• SAC stated that it would be useful to develop a bicycle and pedestrian plan for the school with involvement from staff/parents.• SAC identified the need for better wayfinding and signage throughout City.	Kelly Laustsen/All

- SAC stated that it is currently challenging to see mileage markers on Banks-Vernonia Trail, which makes emergency response challenging.
- SAC wanted to make sure circulation/connections to the east side are appropriately considered in the plan.

4:35 – 4:55

Review toolbox of pedestrian and bicycle treatments

Kelly Laustsen/All

- Organization and contents of toolbox
- Use of toolbox in development of BPP

Document: TM #4 –Pedestrian and Bicycle Treatments Toolbox

- SAC suggested adding transit related amenities and treatments (e.g., transit stop amenities).
- SAC suggested adding safety treatments, especially to control speeds on Main Street (e.g., curb extensions and tighter curb radii with truck aprons).
 - Treatments from the Oregon Bike/Ped Safety Improvement Plan could be referenced
- SAC suggested adding covered bicycle parking/bike lockers.
- SAC discussed options for multi-use path along railroad, connecting down to Sunset or Depot.
 - *Rail line currently serves mill, infrequently crosses NW Banks Road*
 - *Can pursue project, get on plans and identify funding, which will help prompt discussions with railroad*
 - *Potential benefits from getting support of mill*
- SAC discussed different crosswalk treatments and experience with pedestrian hybrid beacon.
 - *Washington County doesn't use pedestrian hybrid beacon and instead uses full signal. This approach reduces the challenges associated with driver education.*
 - *Rapid rectangular flashing beacons can be placed in median for greater visibility.*
 - *Interest in in-roadway flashers.*
- City will discuss options with maintenance.

4:55 – 5:00

Next Steps

Kelly Laustsen

- Upcoming meetings
- SAC was asked to provide any comments on TM #2, #3, and #4 by Thursday, March 19th (klaustsen@kittelson.com – let Kelly know if you need more time)
- SAC Meeting #2 will be held on Thursday, April 16 from 3-5 pm (TM #5)
 - *Request by SAC was made for TM #5 to be provided at least one week in advance of meeting*
- Open House will be held on Thursday, May 21 from 6-8 pm
- Virtual Open House will run from May 30-21 (linked from www.banksbpp.com)
- Discussed importance of getting others involved and advertising the

upcoming Open House early.

- *Potential to have PC/CC work session before Open House*
- *Rachel will contact school board/PTO*
- Discussed potential of having Travel Oregon do a session on bike tourism in conjunction with the open house.
 - *Currently doing a series in Vernonia*

