



City of Banks Bicycle and Pedestrian Plan (BPP)
Stakeholder Advisory Committee (SAC) Kick-off Meeting
January 22, 2014 / 2:00 – 5:00 pm
City Council Chambers, 13690 NW Main Street
Banks, OR 97106

Agenda

Meeting Purpose: Become familiar with the issues, opportunities and constraints present within the City; provide an overview of the project scope and schedule; confirm project goals and objectives.

Desired Outcomes: An understanding of the project, process, and communication tools. Consensus on the project goals, objectives, and evaluation criteria.

2:00 – 3:00	<p>Walking Tour</p> <ul style="list-style-type: none"> • Meet at the City Council Chambers • Main Street, school activity <p>Main Street</p> <ul style="list-style-type: none"> • Crack in Main St. parallel to roadway may causes challenges for bikes • Cars parked along street and risk of opening doors means bikes need to ride in middle of road • Bikes may weave in and out from roadway to sidewalk based on road activity • Banks Breakfast Ride from Hillsboro stops at Banks Cafe on Main Street • In the summer there is farm equipment along Main Street • Gaps in sidewalk <p>Main Street & Sunset Avenue</p> <ul style="list-style-type: none"> • Park, bus stop, and fire station at intersection <p>Main Street & Schools</p> <ul style="list-style-type: none"> • Crossing at Banks High School between two driveways on both sides • Pick-up activity leads to cars backed up to Main Street (at elementary school) <p>Main Street & Trellis Avenue</p> <ul style="list-style-type: none"> • Crossing may be useful here to serve park on west side 	City Staff and Consultant Team
3:00 – 3:20	<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • Agenda Review/Meeting Purpose and Outcomes • SAC Member Self-Introductions • Project Team Self-Introductions 	Kelly Laustsen, Consultant Project Manager

See attached sign-in sheet

SAC members noted the following for success in the project:

- Connectivity, consideration of the new UGB area, key destinations

- Desire to see near-term projects to keep the momentum from the code updates and Main Street Revitalization project going
- Main Street should balance existing and potential future uses (like mixed use), businesses, parking, bikes
- Enhance biking and walking and the draw of the City
- Community involvement

Other comments:

- TGM parking study in the works
- Main Street Outreach program is looking at zoning on Main Street

3:20 – 3:45

Project Overview

- Background
- Deliverables and Meetings
- Schedule
- Roles and Responsible

Kelly Laustsen and
Marc Butorac,
Consultant Project
Principal

Document: Meeting Schedule, Deliverable Summary, and Roles/Responsibilities Memorandum

3:45 – 3:55

Orientation to Project Resources

- Project Notebooks
- Website Overview – www.banksbpp.com

Kelly Laustsen

Website will be used to advertise open house and other opportunities for public involvement (like an interactive map to note issues/concerns/etc.)

- City will advertise website to public now

3:55 – 4:55

Review / Discuss Draft Goals, Objectives, Evaluation Criteria

- Background
- Draft evaluation metrics
- Discussion

Kelly Laustsen/All

Document: TM #1 - Project Goals, Objectives, and Evaluation Criteria

General Comments

- The evaluation criteria will be applied later in the project to evaluate/prioritize projects, policies, programs, pilot projects, and studies (PPPPS)
- Bicycling in Banks may be more tourism based
- Desire to get more people bicycling and walking
- Connection with natural areas (viewpoints, birdwatching, Dairy Creek)
- Disconnect between different areas of Banks and desire for seamless connections
- Desire to have something more visible indicating to people they have arrived in Banks, take advantage of opportunity trailhead provides
- Future connection along railroad right-of-way still being discussed.
- Travel Oregon puts on bike tourism workshops that could be useful for the city

Goals

- Add another goal to increase the number of people biking and

- walking
- Stress community involvement (with livability)
- Ideal to have projects that impact residents and visitors (intersection of both)

Objectives

- Objectives are infrastructure related – need to be applicable to policies, programs, pilot projects, and studies

Evaluation Criteria

- Need something for economic vitality (i.e. foot traffic)
- Need to consider connections to natural areas, resources, trails, golf courses – included in activity centers?
- Expected crash frequency/severity will be challenging to measure/assess – consider other metrics like volumes of vehicles, trucks
- Need to consider others beyond residents and tourists (i.e. employees)
- Multimodal level of service will be difficult to measure/assess – consider alternative metrics like level of stress

4:55 – 5:00

Next Steps

Kelly Laustsen

Email any comments on Technical Memorandum #1 to Kelly Laustsen (klaustsen@kittelsohn.com) by Friday, January 30th, 2015



SAC Kick-Off Meeting Sign-In Sheet

January 22nd, 2015

Name	Organization	Phone	Email
Shelley Oylear	Wash. Co	503-846-7819	
Bruce Butington	NWBSC	971-570-4791	
Angie Lunter	City of Banks	503-324-5112	
Prescott Mann	ODOT Rail/Public Tran	503-986-4322	
Naomi Zwerdlin	ODOT/TGM	503-986-2836	
Stacey Gildsten	City of Banks	503-577-4779	
Denise Detlefs	BCE/Bighorn Logging	503-324-2422	
Rachel Nelson	Planning Commission	971-732-5425	
Julia Hale	WA & Skiff	503-519-6034	
Kelly Laustsen	Kittelson		
Marc Butorac	Kittelson		
Jolynn Becker	City of Banks		